



Registered Charity No: 1023363

## Plans for potential phased re-opening in line with government guidance from 1<sup>st</sup> June at the earliest

### **Sessions**

- Monday 1<sup>st</sup> June will be an inset day used for the staff to set the environment up and ensure all areas of the risk assessment are checked and safe. Playschool will resume from Tuesday 2<sup>nd</sup> June.
- All sessions will be 9.10-12.10 to help minimise the risk to staff, children and parents.
- To help with social distancing and working in small groups as per the government guidance, no more than 10 children will in attendance per session – this may mean your child will be asked to attend different days to normal. Louise will be phoning all of those who requested to come to playschool to confirm your sessions with you.

### **Drop off and pick up**

- Parents will be asked to wait in their cars, or to adhere to social distance guidance to the church side of the doors when waiting for playschool to open – the foyer will be closed.
- A staff member will open the front door at 9.10 and allow families in 1 group at a time. Parents and children will be asked to use the hand sanitizer. We ask parents to settle their children and exit via the green room doors as quickly as possible. On exit, parents will turn left and exit via the ramp – this will help with social distancing.
- At pick up time we ask parents to do the same and we will again let parents in one at a time (only one parent and no siblings where possible) and the children will be ready and you will both exit via the green room.

### **What to bring?**

- No toys from home will be allowed in the setting.
- Children must bring their own piece of fruit for snack bar (ideally in a named, disposable sandwich bag) – something they can easily eat themselves. No drink bottles – we will provide drinks.
- No backpacks etc. Please send your child's spare clothes etc in a named, sealed plastic bag.
- Please ensure your child has sun cream on before arrival as we will be unable to apply this.

### **How will social distancing measures be applied?**

- Children will be assigned a group number, 1 or 2 (they're used to this from Kiko sessions) and we will try to keep in these groups as much as possible.
- Playschool will have more defined spaces and the children will be encouraged to stay in their groups in set spaces as much as possible.
- Only 2 chairs will be placed at a table.
- The carpet, foam mats, book corner will not be out to minimise cosy areas to sit close together.

### **How will hygiene be promoted to minimise risk?**

- The church building is being deep cleaned before we return and we will then keep on top of regular cleaning alongside the church cleaner.
- Self-selection trollies will be unavailable so the children can only access the resources set out by the adults. These will be swapped after use and cleaned thoroughly.
- Children and staff will be washing hands regularly.
- Staff will wear gloves as much as possible, changed regularly. Staff will wear an apron. Staff will wear a face covering for intimate care such as changing a child or providing first aid.
- The coronavirus policy clearly states our zero-tolerance approach to any signs of illness whether coronavirus or not (as per guidance from Surrey).
- Cleaning pods will be positioned around the environment (out of reach of children) to ensure staff have continuous access to cleaning supplies and gloves etc.

### **How can I help my child with settling back in?**

- Please complete the “more about me” document and return it to us as soon as possible to give us as much information about your child’s experiences at home since playschool closed.
- Have a read of the attached Surrey document which has some useful information to help you prepare your child for returning to playschool.
- Talk to your child to explain that we won’t be having lunch at playschool.
- Tell your child that playschool will look a bit different but that many of their friends will be there and most of the staff – Louise, Valerie, Kelly, Michelle, Jo, Rachel. Other staff, Venita, Vanessa and Gemma will be staying home by personal choice in the same way several families have chosen to keep their child at home so their friend may not be there.
- Sadly, to ensure social distancing measures, we won’t be able to have parents in the session so please remind your child that you drop them off, go home and then come back to collect them after story and singing.

This plan is based on government guidance documents, guidance from Surrey Early Educational Effectiveness Team and the Early Years Alliance.